

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
www.mole.gov.bd

No:40.00.0000.011.25.009.15-

Date: 29/11/1424
13/03/2018

To : Chief Accounts Officer
Ministry of Labour & Employment
CGA Office Bhaban
Segunbagicha, Dhaka.

Subject: Permission to Participate in "Productive Employment and Decent Work for Sustainable Development" to be held in Sweden from 09-04-2018 to 27-04-2018.

The undersigned is directed to convey the permission of Mrs. Asma Ara Begum, Deputy Secretary, Ministry of Labour & Employment to participate in the training course on "Productive Employment and Decent Work for Sustainable Development" to be held in Sweden from 09-04-2018 to 27-04-2018.

2. The terms and conditions of this permission are mentioned below :
- The visit will commence on 08 April 2018 or from the date of departure;
 - The period including transit will be treated as on duty;
 - She will draw her usual pay and allowances from Bangladesh in local currency;
 - On return from abroad she will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the training.
 - She will leave Sweden for Dhaka on 28 April 2018 or on any date nearby;
 - All the expenses and allowances of this tour will be borne by Sida.
3. This order is issued with the approval of the competent authority.

Sd/-
(Shaheen Akhter)
Deputy Secretary (Admin.)
Phone: 9514073
E-Mail: dsadmin@mole.gov.bd

No:40.00.0000.011.25.009.15- **759**

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13/03/2018

Copy forwarded for kind information and necessary action to (not according to seniority):

- Secretary, Ministry of Economic Relations Division, Sher-e-Bangla Nagar, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka.
- (Requested to kindly issue a note verbal in this purpose).**
- PS to Hon'ble State Minister, Ministry of Labour & Employment, Dhaka.
- P.S to Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
- Mrs. Asma Ara Begum, Deputy Secretary, Ministry of Labour & Employment, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka
- Mr. Therese Bergstrom, Project Manager, Arbetsformedlingen, Swedish Public Employment Service, Swedish International Development Cooperation Agency.
- Programmer, please upload www.mole.gov.bd
- Accounts Officer, Ministry of Labour and Employment, Dhaka.
- P.O to Additional Secretary, Ministry of Labour & Employment, Dhaka.
- P.O to Additional Secretary (Budget), Ministry of Labour & Employment, Dhaka.
- Mr. Md. Hannan Sardar, Protocol Officer, Ministry of Labour & Employment, Dhaka.
- Office Copy.

Sd/-
13-3-18
(Shaheen Akhter)
Deputy Secretary (Admin.)